



RESIDENTIAL ACCESSORY STRUCTURE SITE PLAN (gold)
Technical Review Committee Submittal Form

Project Name: _____

Location: _____

Reason/Description: _____

Utah County Parcel No(s): _____

Property Owner Name: _____

My application meets the requirements of the _____ zone.

Property Owner Signature: _____

Property Owner or Authorized Representative Contact Information: (By indicating an authorized representative, all communication from the City regarding the project will be directed to your authorized representative.)

Name: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Submit the following to Lisa Halversen, Public Works Dept, 275 East 200 North.

1. **Five paper** submittals including plans (sized 11” x 17”) and all reports (sized 8.5” x 11”)
2. **Electronic-DISC:**
 - a. a full plan set in one (1) single pdf
 - b. an electronic design file AutoCAD 2009 format (N.A.D. 83 Coordinates)
 - c. reports (drainage, geotechnical, title) each in a separate pdf
3. **Fee** as determined at time of Site Plan Review Fee: \$300.00

Applications will not be accepted without ALL the required submittal materials. The City will not hold partial submittals.

Acceptance of this submittal to the Technical Review Committee (TRC) for review is not an acknowledgement by the City of a complete application. This determination will be made by the TRC in accordance with UCA 10-9a-509.5

By submitting an application, owner/authorized representative hereby authorizes American Fork City Representatives to enter the property for purposes of evaluating this application.

SUBMITTAL CHECKLIST (applicant – check the box to indicate items are included in this submittal)

<input type="checkbox"/> Title Report or Owner’s Certification Form <ul style="list-style-type: none"> • proof of no easements • verification of property lines 	<input type="checkbox"/> Building Elevations (with dimension height) <input type="checkbox"/> City Engineering Division Content Submittal Checklist (see below)
<input type="checkbox"/> Site Plan (include the following) NOTE: Plans must be prepared on a computer and to scale.	

<input type="checkbox"/> Utilities to proposed building	<input type="checkbox"/> Lot grading elevations
<input type="checkbox"/> Lot dimensions	<input type="checkbox"/> Irrigation ditch piping or abandonment
<input type="checkbox"/> Setbacks from all lot lines & structures	<input type="checkbox"/> Construction erosion control measures
<input type="checkbox"/> Storm drainage system	<input type="checkbox"/> Fire/EMS Code Compliance
<input type="checkbox"/> Drainage calculations (if storm water is to be retained on site)	

Items required based upon site location:

<input type="checkbox"/> Historic Preservation Form	<input type="checkbox"/> Sensitive Lands (see additional sheet)
<input type="checkbox"/> Flood Irrigation Form	<input type="checkbox"/> Right-of-Way Dedication Documents
<input type="checkbox"/> Other Jurisdiction Permit	<input type="checkbox"/> Geotechnical Report (if Sensitive Lands)
<input type="checkbox"/> Plan and Profile Public Roadway Improvements (if not existing)	

NOTE: A staff member will initial the box if an item is not required with this submittal.

Link to Development Code

https://www2.municode.com/library/ut/american_fork/codes/code_of_ordinances

Link to City Engineering Division Page

<http://afcity.org/719/Engineering>

- Standards & Specifications
 - Standard Drawings & Specifications
 - General Plan Documents (water, sewer, storm drain, transportation, bike/pedestrian master plan)
 - Monument Location Survey
 - Sensitive Lands Ordinance
 - Sensitive Lands Geologic Hazards Study
 - Access Management Plan
 - Flood Irrigation Form
 - Storm Water Technical Manual
 - Timpanogos Special Service District Compliance Survey Form
- City Engineering Division Content Submittal Checklists (please submit the appropriate combination of forms)
 - Subdivision Preliminary Plan
 - Subdivision Final Plat
 - Commercial Site Plan
 - Multi-Family Housing/PUD's/Inner-Block Cottage
 - Residential Accessory Structure Site Plan
 - Sensitive Lands

Link to City Planning Department Page

<http://afcity.org/276/Planning>

Reference Specifications:

- ADA Guidelines - <http://www.ada.gov/regs2010/2010ADASTandards/2010ADASTandards.htm>
- 2012 APWA Standards – <http://utah.apwa.net/>
- AASHTO - <http://safety.fhwa.dot.gov/>
- MUTCD - <http://mutcd.fhwa.dot.gov/>