

PARADE INFORMATION AND DUE DATES

ENTRY FORMS, FEES, WAIVERS & ANNOUNCERS FORM DUE: June 18, 2011

FEE AMOUNT: \$100 (\$150 late registration after
*Late registrants will not appear in the printed program)
Make check payable to: American Fork City

WAIVED FEE ENTRIES: You made a contribution to Steel Days for \$100 or more
You are an elementary/secondary school, civic or church entry
You have been given a fee waiver by Glenda Ferran

MAIL ENTRY FORM, Waiver, Announcer sheet, & Fee to: American Fork Steel Days Parade Chairman
QUESTIONS: 169 S 100 W, American Fork UT 84003
sarge_960@hotmail.com (RE Steel Days Parade)
801-763-3004 FAX (ATTN: Parade Chair)
801-756-7341 (leave message)

PARADE ACCEPTANCE: **You will be notified by e-mail or phone call.**

ANNOUNCER'S FORM: **Please submit your announcer's form with your entry form. Whatever you put on your announcer's form is what will be read by the announcers on the parade route. If there is no information with your entry form, there will be no announcement of your entry.**

WAIVER FORMS: **Waiver forms are due June 18, 2011. No exceptions!**
Please make as many copies of the enclosed wiavers as necessary. **Every person in your entry, including the driver, must sign a waiver form. *No waiver, no parade participation.*** This waiver is required by the **State of Utah, not from the City of American Fork.**

PARADE LINE UP NUMBER: **You will be contact by e-mail or phone call the week of the parade by a parade committee member. They will give you your line up number and answer any questions you may have.**

PARADE DATE: **July 9, 2011**

PARADE JUDGING LINE UP: 8:00 a.m.

PARADE JUDGING: 8:00 a.m.

PARADE LINE UP TIME: 8:30 a.m.

PARADE START TIME: 9:30 a.m.

LINE UP LOCATIONS: **You will be notified of your entry check in and position**

after application acceptance.

**American Fork's
Steel Days Parade
July 9, 2011 9:30 a.m.
PARADE ENTRY APPLICATION FORM
(Please print or type form)**

Name of Sponsoring Organization or Company: _____

Contact Person: _____ Telephone _____ Fax _____

Address: _____ City _____ Zip _____

E-mail (required) _____

Check Entry Category:

- | | |
|---|---|
| <input type="checkbox"/> Band or Musical Entry | <input type="checkbox"/> Commercial Entry |
| <input type="checkbox"/> Commercial Entry | <input type="checkbox"/> Dance or Cheer Entry |
| <input type="checkbox"/> State, County, City Entry | <input type="checkbox"/> Street Entertainer Entry |
| <input type="checkbox"/> Antique Vehicle Entry | <input type="checkbox"/> Street Vendor Entry |
| <input type="checkbox"/> Equestrian Entry | <input type="checkbox"/> Other |
| <input type="checkbox"/> Civic, Elementary/Secondary School, Church Entry | |

Theme of Float (Theme should be consistent with parade theme when theme exists):

Description of Float or Entry (A sketch or photo would help in selection process):

Size of Entry: _____ Width _____ Length _____

Will there be music or sound on your float/entry? Yes No

Will there be motorcycles? Yes No (If yes, entry must receive clearance from AF Police Dept.)

AS PARADE PARTICIPANTS WE AGREE TO ASSUME ANY RISK INCURRED BY OUR PARTICIPATION AND HOLD AMERICAN FORK CITY HARMLESS FROM ANY LIABILITY. WE ACCEPT ALL RULES AND PARADE STANDARDS IMPOSED BY EITHER THE STEEL DAYS PARADE COMMITTEE OR AMERICAN FORK CITY.

Date: _____

Signature of Organization Representative

FORM DUE DATE: June 18, 2011

To: Glenda Ferran
169 S 100 W
American Fork UT 84003
sarge_960@hotmail.com
801-763-3004 fax: ATTN Parade
801-756-7341 (message only)

Committee Use Only:

- Signed Waivers (# _____)
 Entry Fee (\$ _____) or Waived
 Announcer's Form
 Vehicle Used _____
 Waiver Prior Authorization

PARADE ROUTE ENTRY:

I-15 Directions:

All entries with the exception of bands and floats:

All entries arriving from I-15 freeway should take exit 282 in Lehi (next to Lehi Roller Mills) and head east on State Road (Hwy 89) to American Fork or take American Fork exit 281 (AF Main Street) and head east toward Main Street. The parade staging area will be on Main Street and adjoining side streets. A parade manager will greet you and direct you to your line-up position.

Band Entries:

All band buses need to take freeway exit 281 (AF Main Street) head east. Continue East on Main Street through parade checkpoint. Bands will be staging at Lyons Park (300 W off Main Street). The parade's band coordinator will be there to help bands line up.

Entries traveling on State Road or Main Street into American Fork need to be in place before 8 a.m. These roads will be closed to all traffic for the Steel Days Fun Run. After 8 a.m. all traffic will be accessed through back streets, which may be difficult for large floats.

END OF ROUTE EXIT: NO vehicles will be allowed on 4th North between 100 East and Center Street. To pick up your parade participant, please meet them at the destination designated below.

ALL ENTRIES WILL EXIT AT 100 EAST AND 400 NORTH.

From there, the directions are as follows:

Floats & Equestrian:

Will continue west on 400 North. Participants can be picked up at 400 North and 100 West.

Music, Cheers & Children's Entries:

Turn north on Center Street. Participants can be picked up at the Pony League Ball Fields north of the Recreation Center. (Access from 100 W and turning east on 600 N)

Professional and all other entries:

Turn south on Center Street. Participants can be picked up at 325 North.

There will be parade staff and police officers to give directions and help entries off of the route.

WHEN EXITING ROUTE AND PICKING UP PARTICIPANTS:

- Do not block traffic.
- Watch for small children and others!
- Pull in so that you do not have to back up, if possible.
- Park away from the pick up point and walk, if possible.
- Please remain calm!

PARADE ENTRY STANDARDS AND REQUIREMENTS

- Entry applications will not be accepted if the Steel Days Committee, in its sole discretion and judgment, determines an entry to be unlawful, controversial, or otherwise considered to be inconsistent with the standards and purposes of the American Fork Steel Days Parade.
- Miscellaneous vehicle entries will not be allowed into the parade unless specific prior written approval has been given by the Steel Days Parade Committee. A car club can submit one application listing each vehicle separately. All motorcycle entries must be cleared with the American Fork Chief of Police.
- All drivers of vehicles must be at least 21 years old and be able to provide proof of insurance and a valid driver's license on the parade route, if necessary.
- Amplified sound will not be permitted with an entry unless specific prior written approval has been given by the Steel Days Parade Committee. **This helps to determine placement in line-up.**
- Reasonable discretion is allowed concerning the number of individuals permitted on a float.
- Individuals walking beside an entry must take great care to insure the safety of themselves and others.
- It is recommended that each float carry a fire extinguisher. The safety operation and conduct of your entry and organization is your sole responsibility.
- **NO Candy, toys, etc may not thrown!** Such items may be distributed by handing them out directly to recipients. It is the responsibility of the entry organization to provide enough walking participants and distributable items to ensure nothing is thrown.
- Persons distributing flyers, advertisements, etc. must:
 - Walk on the **sidewalks only**. They are not permitted to walk on the road.
 - **Must provide assistance with cleaning up the streets and property along the parade route at the conclusion of the parade.**
- No political candidates "campaigning" for office are allowed to participate in the parade.
- **All vehicles in the parade will be decorated (with the exception of antique cars).**
- **Parade must continually move. no stopping on the parade route!** (Stops cause gaps where the audience becomes bored). Any entries who wish to provide such performances will need to be part of the pre-parade entertainment (i.e. – Cheer, Dance, Karate Groups wishing to do demonstrations that would stop the parade or otherwise hold it up).
- **All equestrian entries are responsible to bring their own "waste disposal group" (pooper scoopers).**
- No water is to be thrown/sprayed from the parade route. Water is not appreciated by the audience, therefore, is not allowed.
- The Steel Days Parade Committee reserves the right to place parade entries in any order they deem necessary.
- If you are asked to leave the parade route by any parade official or police officer for any inappropriate behavior or for not following parade standards, you will do so. If anyone in your

organization fails to leave when asked by an official, your entry will be dismissed from the parade route.

- Any entry turned in after _____ will not be accepted into the parade. Any entry that comes to the parade and wants to participate the day of the parade without prior consent through the Steel Days Committee (entry form) will not be allowed to participate. There will be a limited amount of entries in the parade this year, therefore it is very important that your application is turned in on time. We will be accepting entries on a first come basis with a limited number of commercial entries. Please respond promptly.
- Any entry without a signed waiver for each participant on the float will not be allowed to participate. **Waiver forms are due with the entry form June 18, 2011** and will be checked parade morning. **Required by the State of Utah.**

FLOAT CONSTRUCTION

1. All entries must be decorated, except antique vehicles and VIP conveyances. No unadorned trucks and/or trailers will be allowed.
2. Floats must be capable of maneuvering around sharp turns. **Float size requirements are as follows: maximum width: 15' maximum length: 65'.**

ENTRY INSTRUCTIONS

1. Read the American Fork Steel Days entry standards and requirements.
2. Complete and return entry application and waiver forms and no later than **June 18, 2011**, to Steel Days Parade Chairperson, 169 S 100 W, American Fork, UT 84003 or e-mail sarge_960@hotmail.com or fax to 801-763-3004, ATTN: Parade Chair.
3. Entries (except nonprofit organizations, elementary/secondary schools, civic, church, American Fork City entities or guest of the Parade Committee) are required to pay a parade **entry fee of \$100** (**Due with entry form.** Payment required for acceptance.) If your organization is not selected, the entry fee will be returned. If an organization becomes a sponsor of Steel Days, by donating \$1000 or more to American Fork Steel Days, the entry fee will be returned.
4. Upon receipt of the entry application and entry fee, the Steel Days Parade Committee will review the application to select entries. A limited number of entries will be allowed. **Submission of the Entry Application should not be construed as acceptance into the parade.** E-mail or phone call approval is required. All applicants will be notified whether their application has been accepted or rejected.
5. Details concerning parade line up and position will be e-mailed out one week prior to the parade.
6. The decision of the Steel Days Parade Committee, with respect to acceptance or rejection of the parade entry application, will be final.
7. Accepted parade entries may be pulled on the day of the parade if the parade entry does not represent the description provided on the application or does not follow parade standards and requirements.

AMERICAN FORK STEEL DAYS PARADE WAIVER FORM 2011

Waiver & release of damages against the State of Utah for participation in an approved special event on state roads

I, _____, do
Name of Participant (and Guardian if participant is a minor)

hereby release and discharge the State of Utah, the Department of Transportation, the Utah Transportation Commission, the Utah Highway Patrol, and their officers, agents and employees from all claims, demands and causes of action of every kind whatsoever for any damages and/or injuries which may result from my participation or the participation of my child, _____ in the
Name of Participant
American Fork Steel Days Parade, involving roads within the Utah State highway system.

This form must be turned in to the parade committee by June 18, 2011. Any participation without a signed waiver form will not be allowed to participate in the American Fork Steel Days Parade.

Signature of Participant or Guardian

Date
Group or Organization: _____

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